

BEAR CREEK WATERSHED ASSOCIATION MEETING MINUTES

Association Co-Chairs: Pat O'Connell and Zoe Loftis

Financial Officers: Patrick O'Connell, Kevin Johnson, Jason Stawski

Program Manager: Kielty Diversified Projects

Technical Services: LRE Water

Wednesday, January 8, 2025 9:00 am – 10:30 am

9:00 AM - CALL TO ORDER & ESTABLISH QUORUM

A quorum was established, and the meeting was called to order by Co-Chair Pat O'Connell at 9:03 am

9:05 AM - INTRODUCTIONS AND WELCOME

Introductions were made.

9:10 AM - ACTION ITEMS

AGENDA APPROVAL

A motion was made by Kevin Johnson to approve the meeting agenda, and it was seconded by Gayle Gordon. The motion carried.

APPROVAL OF DECEMBER 11, 2024, MEETING SUMMARY

A motion was made by Kevin Johnson to approve the December 11, 2024, meeting minutes with a revision to reflect the Jefferson Conservation District as a participant and it was seconded by Jason Stawsky. The motion carried.

FINANCIAL REPORT – DECEMBER FINANCIAL SUMMARY

The financial officers and Manager are working with the bank for final signatures to access financial statements. The hard drives have been received from the past BCWA manager and are under review to be uploaded into a shared drive.

Action: A second debit card will be ordered once the financials are in place.

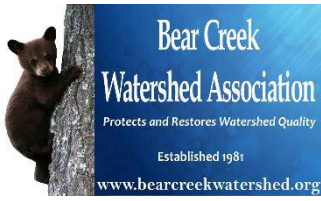
- **INVOICES FOR PAYMENT**

- KDP – [December 2024 Invoice #710](#) for \$1,920.00

A motion was made by Kevin Johnson to approve the KDP invoice for payment and it was seconded by Thomas Riggle. The motion carried.

9:25 AM – DISCUSSION

MANAGER (DIANE KIELTY)



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• GOOGLE WORKSPACE UPDATE

A debit card is on order from the bank. Once the card is received the Manager will purchase a Google Workspace for BCWA, create an email for the organization, retrieve BCWA folders for storage in the Google Workspace, and will send out recurring meeting invitations to the membership. LRE made a request for 2024 raw data.

• WEB PLATFORM UPDATE ([WIX VS SQUARESPACE](#))

The existing website was updated through 2021. A review will be made to determine next actions on the website. A committee was formed to determine a platform and how best to share information on the website. The committee will meet 2 or 3 times for approximately 60-90 minutes each.

Sub-Committee: Cindy Brady, Zoe Loftis, Pat O'Connell, Bob Calley, Kevin Johnson

• MAIL & BANKING UPDATE

A PO Box has been ordered. There will be two keys, one for the manager and the second to be held by the membership.

Dues invoicing is under development. A template was used in the past for the dues that will be sent to the Manager. The 2025 budget was not confirmed.

Action: A financial committee meeting will be held to develop a proposed 2025 budget to present to the members for approval at the February meeting.

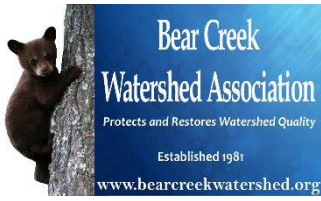
TECHNICAL (ERIN STEWART)

• 2025 REGULATION 85 SAMPLING SCHEDULE

A review has been made on the SAP. A red-lined and revised version will be shared with the members for feedback. The intention for the review was to simplify the SAP and clarify details for who will be conducting the monitoring. The review also analyzed what needs to be monitored per regulation and what is additional monitoring to identify potential cost savings. LRE contacted GEI to get updated lab and method information which has been updated. LRE will send the documents to Jefferson County to be placed in SharePoint and shared with the members for review.

LRE will look through the most recent data and have a discussion with CDPHE to ensure the monitoring is meeting program responsibilities. A discount may be offered with consolidation of data samples being dropped off. Research is being done on cost savings and a quote was received from Colorado Analytical Labs and presented. Driving to Colorado Analytics would save driving time and distance. BCWA will ensure when choosing a lab that the limits will get as low as what is required for minimum detection. Changing labs can impact data quality. BCWA will want to keep an eye on metadata to avoid collecting useless data or data not comparable to past data. Genesee has in-house analytic capabilities that may possibly be used to help with cost savings.

Action: Kevin Johnson will contact both GEI and Colorado Analytical for cost breakdown and capabilities to inform the 2025 budget and SAP.



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Action: LRE will receive additional Regulation 85 data from Kevin Johnson and develop a schedule for submission.

• 2025 SAMPLING ANALYSIS PLAN UPDATE

The Sampling and Analysis Plan includes the Reg 85 sampling details. LRE will work on the revision once the lab to be used for analysis has been determined. LRE requested the Google Earth file with all of the sampling sites for the sampling plan review. LRE suggested creating one map with layers for all of the data.

Action: Data files will be converted to prepare to consolidate data into one map with layers.

• DATA TRANSFER & UPLOAD ALTERNATIVES

LRE will plan to upload the Reg 85 data to CDSN and inform the membership if this will involve additional staff time.

• DRAFT BEAR CREEK RESERVOIR TMDL

CDPHE understands BCWA has been through staffing changes. A meeting is scheduled for February 5th to talk about the TMDL. There is also a TMDL webinar on January 23rd. The TMDL included a model summary report to better explain the model. There was discussion on the process, timeline, and expectations. There was discussion about administrative extensions for dischargers and MS4 permits in the watershed. The BCWA asked for a timeline and if the CDPHE Permit Section be in attendance at the February 5th meeting. Joni Nuttle will bring these questions to CDPHE.

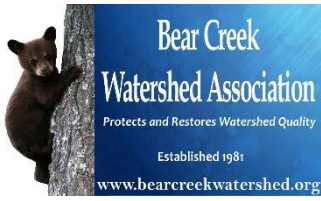
Action: Zoe and Pat will coordinate with the Association members to set up separate meetings to collectively provide TMDL comments. LRE will provide a contact person to consolidate the comments.

- TMDL draft available for review [here](#). **Comments will be accepted through March 4, 2025.** Comments may be submitted electronically to (joni.nuttle@state.co.us) or via mail, please see website for more info. This will also be noticed in the Water Quality Bulletin January 3, 2025. Several people have requested to move the meeting date to avoid conflict with the Colorado Water Congress' annual convention. Therefore, we will hold a remote meeting at **10am on Wednesday, February 5** to summarize the content in each section of the report and to answer clarifying questions in order to support your review of the document and your development of written comments. I will follow-up with an agenda and a registration link in a few weeks. Please [register here](#) for the meeting.
- You are invited to a [TMDL 101 webinar on January 23](#). We will not be specifically discussing the BCR TMDL at this meeting, but we will provide some introductory-level information on TMDLs. You can review the [recorded meeting](#) from November 22, 2022 where Tetra Tech provided a detailed overview of the models utilized in the Bear Creek Reservoir TMDL. Past meeting slides and meeting materials are available upon request.

10:00 AM – MEMBER UPDATES & ISSUES FORUM

CITY & COUNTY OF DENVER

None.



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DENVER WATER DEPARTMENT

Al Polonsky is interested in providing assistance with sampling at Summit in 2025. They have provided reports to LRE.

JEFFERSON COUNTY (PLANNING & OTHER)

None.

CLEAR CREEK COUNTY (ENV. HEALTH & OTHER)

CCC to meet with the Financial Committee about dues for 2026 budgeting before July to give to the Clear Creek County Finance Director.

CITY OF LAKEWOOD

The City has posted a job opening for their Stormwater Department. If sampling support is requested please let them know as soon as possible so they can determine if they can meet sampling needs. No sampling has been done in Deer Creek Lake Park. Please let them know if they will be asked to do sampling

WASTEWATER DISCHARGERS (PLANT UPDATES & OTHER)

Evergreen Wastewater is currently at 60% on their biosolids dewatering project. Contractor bids are out. They are having a meeting today to select a contractor for the project.

Jeffco is willing to participate with the sampling.

Genesee is willing to help with sampling.

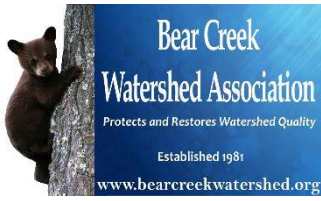
Action: Schedule a meeting for the samplers.

BEAR CREEK WATERSHED FOUNDATION

There have been a couple meetings with the past BCWA Manager. The discussions have been about handing over the Foundation to Lakewood. Lakewood would need to look into the legal issues with this. If there is interest in participating in this please reach out to Erica and Zoe.

OTHER MEMBER UPDATES/ISSUES

None.



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Administrative Action Items

Action: Manager purchase Google Workspace account for BCWA.

Action: A financial committee meeting will be held to develop a proposed 2025 budget to present to the members for approval at the February meeting.

Action: Schedule a hybrid meeting in 2025 at the Town of Morrison to hold a general meeting followed by a tour of the new Town of Morrison water plant.

Action: Plan a retirement celebration for Russ. This could be a lunch or other similar event.

Action: Research Conifer Metro online.

Action: A second debit card will be ordered once the financials are in place.

Action: The Financial Officers will review the 2025 budget and dues and consider dues adjustments for 2026.

Technical Action Items

Technical Review Session meeting - Discuss the frequency for 2025.

Action: Zoe and Pat will coordinate with the Association members to set up separate meetings to collectively provide TMDL comments. LRE will provide a contact person to consolidate the comments.

Action: Schedule a meeting for the samplers.

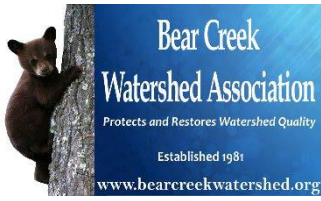
Action: The City of Lakewood will discuss their sampling program internally followed by a discussion with LRE Water and BCWA to develop a sampling plan going forward. Once the sampling plan is evaluated, BCWA will communicate with CDPHE. LRE will evaluate the data to prepare. A first pass on the sampling plan will be provided by LRE in January.

Action: Kevin Johnson will contact both GEI and Colorado Analytical for cost breakdown and capabilities to inform the 2025 budget and SAP.

Action: LRE will receive additional Regulation 85 data from Kevin Johnson and develop a schedule for submission.

Action: Data files will be converted to prepare to consolidate data into one map with layers.

10:47 AM – BCWA MEETING ADJOURNMENT



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Members Present

Position	Attendance	Organization	Representative	1st Alternate	2nd Alternate
	x	Aspen Park Metro	Simon Farrell		
		Brook Forest	Owe Dues		
	x	City & County of Denver	Alan Polonsky		
	x	Clear Creek County	Gary Hague		
		Conifer Metro	Owe Dues		
		Conifer Sanitation			
		Denver Water	Cindy Brady		
Co-Chair	x	Evergreen Metro	Zoe Loftis	Jason Stawski	
		Forest Hills Metro		AJ Beckman	
	x	Genesee	Bob Calley	Carl Osborne	
		Geneva Glen			
Co-Chair	x	Jefferson County	Patrick O'Connell		
	x	Jefferson County Schools	Bonnie Begert	Ray Cosby	
Financial	x	Kittredge	Thomas Riggle		
	x	Lakewood	Lee Blair	Erica Keyser	Hannah Porter
	x	Morrison	Simon Farrell		
		Park County	Owe Dues		
		Tiny Town			
Financial	x	West Jefferson County	Kevin Johnson		
		Participant Organization			
		Federal Land/USACE			
	x	Jefferson Conservation District	Gayle Gordon		
	x	State Regulatory/CDPHE	Joni Nuttle	Kindra Greentree	
		Evergreen Trout Unlimited			

In Attendance

Diane Kielty - KDP

Erin Stewart – LRE Water